Northeastern University
London Scholars

London Scholars Academic Advising Guide

As a London Scholar, you will engage in a rigorous academic experience embedded in the culture of the city of London. Please read this guide carefully to ensure you have a full understanding of the academic experience during the program. During the London Scholars program you will have access to an academic advisor aligned with your home college. Advisors will reach out to students over the summer to support you throughout the course selection and registration process.

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What is an Academic Advisor?

Your academic advisor is your primary point of contact for academic support during your time as a London Scholar. Each advisor works with students from a specific home college and is familiar with your college's academic requirements, so while their focus is on your London year, they bring relevant knowledge for the duration of your studies at Northeastern.

Here is what your advisor can help with:

- Course selection and registration, including elective choices and understanding your pre-seated courses
- Understanding and navigating academic policies relevant to your time in London
- Monitoring your academic progress (and attendance for non-Visa students) and reaching out if any concerns arise
- Referring you to the right specialist teams if you need support beyond academic advising, whether that is wellbeing, visa related concerns, faculty queries, or other services

There are some things that fall outside of the scope of London Scholars advising:

- Four-year degree planning or long-term graduation audits – your advisor for your 2nd year will work on this with you as you transition to Boston.
- Major declarations and changes – these are managed through your Application Status Check, and your London advisor cannot action these on your behalf.
- Career advising or co-op planning — for career guidance or summer internship support as a London Scholar, the Careers and Experiential Learning team in London is here to help. As for co-ops, there is a dedicated team in Boston who will work with you once you are in Boston.

If you are unsure whether something falls within the scope of your academic advisor, just ask as we are always happy to point you in the right direction even if we cannot help directly.

You can also reach the advising team via our general inbox at **academicadvising@nulondon.ac.uk** if you are unsure who your advisor is or need to get in touch when your advisor is unavailable.

Course Registration Process Overview

Your academic advisor will **pre-seat** you into courses based on your intended major and program requirements. Please note that pre-seating is not your final registration. Pre-seating is a starting point for your course registration process and helps us ensure students take courses that fulfill major requirements.

You will receive an email from your assigned academic advisor in June with the courses you have been pre-seated into and full instructions on what to do next.

In June, you can book an appointment with your academic advisor to discuss your pre-seated courses, ask questions, and talk through your first-year academic plan.

In July, you will need to complete **course registration**. Course registration will begin after AP and IB scores are released, so please ensure you have submitted your transfer credit grades and test scores to Northeastern before submitting course registration. During the course registration process, you will be able to:

- Confirm your pre-seated courses
- Request a course change if needed, for example if you have AP or IB credit for a course you have been pre-seated into
- Select any electives you have space for

More information on the course registration process will be shared by July. Please note that your official course registration will not be confirmed until you arrive in London for Welcome Week.

Important Dates

The timeline below will help you keep track of key dates across the summer and into the fall semester. Please save this guide and refer to it throughout the process — dates are subject to change

Pre-Arrival

- **Week of June 15:** You will receive an email from your academic advisor with your pre-seated courses and instructions for next steps.
- **June 22:** Advising sessions open. You may meet with your advisor to discuss your pre-seated courses, transfer credits, and any questions you may have.

- **July:** The Fall Course Registration process begins. You will be able to confirm your pre-seated courses, request changes, or select elective courses. After this period, no further course changes may be made until the Add/Drop period.

Post-Arrival

- **September 7–11:** Welcome Week. A mandatory academic workshop will take place during this week.
- **September 14–22:** Add/Drop Period.
- **September 30:** Deadline to submit reasonable adjustment requests for midterm accommodations.
- **October 30:** Deadline to submit reasonable adjustment requests for final exam accommodations.

Course Offerings

You can view all courses being offered on the London campus **here via the London Scholars curriculum website**. Please be aware that course offerings are subject to change, and your registered courses will not be confirmed until you arrive for Welcome Week.

Canvas Page

You will be automatically enrolled into the **London Scholars Fall 26 Course Registration Information** Canvas page at the beginning of June. This Canvas page has information on London course offerings, along with course descriptors, information about transfer credit, and more. **Please note that the Canvas page will be published by June 18**, so do not worry if you don't have access yet. If you would like to review the 2026-2027 course offerings, please refer to the **London Scholars Curriculum page**.

Transfer Credits

Transfer credit may be available if you completed advanced examinations in high school or college-level courses at an accredited higher education institution.

Northeastern University accepts AP credits (scores 4 or 5), IB credits (scores of 5, 6 or 7 for HL only), and other transfer credits (such as Dual Enrolment) from certain institutions (grade C or higher).

Please refer to the resources below to check which specific AP, IB, or other transfer credits courses fulfil requirements for courses at Northeastern.

- AP: **Advanced Placement (AP) Guide**
- IB: **International Baccalaureate (IB) Guide**
- Other transfer credits: **Transfer Equivalency Database**
- Overall Transfer Credit Policies: **Advanced Examination Credit Policies**

Reporting Transfer Credit

Final AP, IB, and/or other transfer credit scores and grades must be **officially reported** to Northeastern University. Please refer to the Northeastern Undergraduate Admissions page on **transfer credits** for more information.

Please send your AP scores to **CEEB code 3667** via the College Board. You can find more information about transferring AP credits in the AP Guide linked above.

Please send you IB scores to Northeastern directly from the IBO. You can find more information about transferring IB credits to Northeastern in the IB Guide linked above.

For other types of transfer credit, official transcripts must be **sent from the college where the course was completed**, directly to Northeastern University's Office of Undergraduate Admissions. You can review the **UG Transfer Equivalency Database here** and find details on how to send **transfer credit here**.

If a course for which you are looking to get transfer credit is not showing on the Transfer Equivalency Database, please follow the instructions from the Transfer Credit Team below:

In order for us to evaluate a course for transfer credit, we would need to receive an official college transcript **directly from your educational institution**. Please know, the Transfer Credit Team only evaluates transcripts for transfer credit for admitted students. You may have the official transcript sent to us electronically (Parchment, National Clearinghouse, etc.) or to **our processing center**; you may need to check with your school to see how they can deliver the transcript. If an email is required, please use **admissions@northeastern.edu**.

Official transcripts may be sent via electronic exchange or standard USPS mailing to the Processing center. Please find our processing center address below:
Northeastern University
Application Processing Center
P.O. Box 8210
Portsmouth, NH 03802

Regardless of how the transcript is sent, please be sure the transcript is directed to Undergraduate Admissions.

After that, the transfer process will begin, and you may be asked to upload syllabi through your application status check.

If you have any questions about transferring credits, please reach out to your assigned academic advisor or the transfer credit team directly at transfercredit@northeastern.edu.

Timetables

Once you arrive on campus for Welcome Week, you'll be able to access your course timetable (schedule) and receive final confirmation of your course registration. Please note that timetables will not be available before your arrival.

Add/Drop

After Fall Advising closes on August 2, 2026, the next opportunity for you to make changes to your course registration will be during the add/drop period which will run from September 14–22, 2026.

The Advising Team can only accept course selection changes during the add/drop period based on academically necessary reasons. Such reasons include changing your major since selecting your courses, being registered in a class for which you have existing AP/IB or other transfer credit or being registered in a class for which you are ineligible (i.e. registered without having the required prerequisites).

Please note that if you require changes to your course registration before the end of Fall Advising (August 2), you should contact your Academic Advisor directly.

Reasonable Adjustments

The deadline to confirm exam reasonable adjustments, also known as accommodations in the US, with the Student Support Team (SST) is September 30. For midterm reasonable adjustments, you must register with Disability Access Services (DAS), submit all required documentation, and confirm your reasonable adjustments with the Student Support Team

by September 30. For final exam reasonable adjustments all documentation and confirmation must be completed by October 30.

Students need to agree on reasonable adjustments with SST by the deadline to guarantee reasonable adjustments for midterm exams. Any reasonable adjustments requests submitted after the deadline are not guaranteed to be in place for any midterm exams. Please submit the Student Disclosure Form and required evidence as early as possible to avoid any delays in placing adjustments. You can find the form and detailed instructions on the **DAS website**. The amount of time for the SST to finalize reasonable adjustments in London may vary as there may be a high volume of students that will be processed. If you have any questions regarding reasonable adjustments or DAS, please contact the SST team: **studentsupport@nulondon.ac.uk**.

Major Changes

If you are considering changing your major, you can do so during the following windows:

- June 1 to August 24
- October 1 to November 2
- February 1 to March 22

Major changes are requested through your **Application Status Check**. Please note that whilst on the London Scholars program, major changes are limited to majors compatible with the London Scholars program. The full range of major options will be available during the spring window.

If you are considering a major change during the fall advising period, we recommend speaking with your academic advisor **before August 2**, so they can make sure your course registration reflects your new major. Otherwise, you will have to wait until Add/Drop to make changes to your course registration.