



Visa application guide

Important: Please read this guide before you start your online visa application.

Important

Please check the status of your nearest application centre before you make your visa application:

VFS Global: for all other countries.

You **MUST** obtain your CAS statement before you make your Student Visa application.

You **MUST** complete your visa application and obtain your Student Visa before coming to the UK.

You **CANNOT** switch to a Student Visa within the UK if you only have visitor permission.

If you cannot get your visa in time, or cannot travel due to flight cancellation, please contact the Visa Compliance Team at visa@nulondon.ac.uk to discuss your options as soon as possible.

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The student visa process



Upload all required documentation to CAS Shield



NU London Visa Compliance Team issues you with a CAS once your documentation meets requirements



Use the CAS and other documentation to make your online Student Visa application and pay the Immigration Health Surcharge



Attend your biometric appointment and, if instructed, submit your passport along with any additional required documents.



Receive entry clearance vignette, email and e-visa and upload these to CAS Shield as part of the pre-enrolment process.



Travel to the UK

How to apply

You have the option to submit your visa application from your country of nationality, or if you are a legal resident elsewhere, you may apply there. However, applying from a country you're solely visiting is **not permitted**.

Applying within the UK is only allowed under specific circumstances; for more details, click [here](#). Importantly, you cannot enter the UK as a visitor or without a visa and subsequently apply for your Student Visa.

Before initiating your application, ensure you have obtained your Confirmation of Acceptance for Studies (CAS) from NU London. Our dedicated Visa Compliance team will handle the creation of your CAS.

Students eligible to apply for their visa within the UK can do so no earlier than three months before their course start date. When applying from your home country, you'll need to register for and complete an **online application**.

Starting the online application

Here is the [link](#) for applicants who are applying outside the UK.

Applicants who are applying from inside the UK, please click [here](#).

Completing the online visa application form

Where are you planning to live?

Select 'England, Scotland, Wales or Northern Ireland'

Do you have a current EU, EEA or Swiss passport?

Choose as appropriate.

Select a country to provide your biometrics (non-EEA/Swiss applicants only)

Please indicate the country where you are submitting your visa application. It's important to apply either in your country of nationality or in the country where you have the right to reside, especially if it differs from the nationality on the passport used for your application. If there is no biometrics centre available in your application country, you will be directed to the appropriate location to provide your biometrics. Please refrain from selecting 'United Kingdom' unless the Visa Compliance Team has confirmed your eligibility for an in-country application.

You then need to confirm you can get to a biometric enrolment location in your country.

Register an email and telephone number

Follow the instructions to create a password for your application. UKVI will send a link to your email address. You will need to confirm that the email address is yours.

- You can add additional emails, including your parent's address here too.
- Add your telephone numbers.
- Answer "Select where you use this telephone number"
- Select whether this is your home, mobile or work telephone number.
- Provide any other telephone numbers (Please note that at this point you can add additional phone numbers including your parent/guardians).
- Please choose the preferred way you wish UKVI to contact you. Please note you may have to provide a reason for your preference.

Scholarship

Do you have a Fulbright, Marshall, Chevening, or Commonwealth scholarship?

Select 'No'

Your Confirmation of Acceptance for Studies

Select 'Yes' and enter your CAS number exactly as it is shown on your CAS statement - Please copy and paste it to avoid any errors.

DO NOT submit an application without a CAS number.

Personal details

Your Course Start Date as per UKVI application.

If you are starting a new course, enter the Start Date as shown on your CAS statement.

If you are a continuing student applying for more time to complete a course, including returning to NU London after a leave of absence, enter your actual course start date as it appears in the 'Evidence Used to Obtain Offer' section of your CAS.

Your Course End Date

Use the 'Expected End Date' as shown on your CAS statement.

Given name(s)/Family name

Write your name exactly as shown in your passport and CAS statement. Include middle/other names with your Given name(s) exactly as shown in your passport and CAS statement.

If you only have one name, click on 'I do not have a current passport or travel document' and then 'I do not have both a given and family name'. You will then be able to provide one name.

For Singaporean and Malaysian passports, the name order may be slightly different in your passport to the name order on your CAS statement. In this case, please enter your family name in the relevant section and all other names under Given name(s).

Any other names

Please select 'No' unless you have officially or legally been known by another name.

You will then need to provide information regarding your previous legal name.

Your sex and relationship status

Complete information regarding your gender (as shown on your passport), and relationship status.

Address

Enter your home address here.

If you use another address for correspondence, please make sure that you click 'No' and provide your mailing address.

This is important because the UKVI may contact you about your application via mail.

Complete the information regarding your residential property. You have to fill in your residential address for the past two years to continue the application.

About this property

You will need to disclose the following:

- How long you have lived at this address.
- What is the ownership of your home (If you choose the option 'other' you will need to disclose the type of ownership you have).

Previous address.

You must provide all relevant information regarding previous addresses you have lived in. You are only required to fill out this part of the application if you have lived in your current residence for 1 year or less.

Please note: If your country of residence is listed **here**, and you have been living there for more than 6 months prior to the date of your visa application, then you must provide a valid Tuberculosis (TB) test certificate as part of your visa application.

Passport/travel documents

You need to have one blank page/side in your passport for your visa vignette.

Your passport needs to be valid at the time of application and for your intended arrival in the UK. It is not necessary at the time of your application to have a passport that will be valid for the entirety of your course. This is because you will be issued a 90-day travel visa vignette/sticker in your passport and then you will be able to generate an e-visa at the time of your visa outcome. This visa will be valid for the duration of your course with some additional time.

Passport number

Enter it exactly as it appears on your passport and it must match the passport number on your CAS.

Enter all other passport details as they appear on your passport.

- Issuing authority
- Issue date
- Expiry date

Identity Card

Answer if and as applicable.

Your nationality, country and date of birth

Select the nationality that is written on your CAS.

Your other nationalities

Answer as applicable. If you have a second nationality and you still hold that nationality, you can leave the 'Date held to' question blank.

Do you have a valid passport?

(Other nationalities)

If you have a valid passport for your other nationality, please complete the details of the passport.

Do you have a valid national identity card?

(Other nationalities)

If you have a valid national identity card for your second nationality, please complete the details of that identity card.

English language

Before you complete this part of the form, find and check the 'Evidence used to Obtain Offer' section on your CAS to see if NU London has listed an English test (e.g. TOEFL or IELTS) or a qualification.

If you cannot find any test or qualification listed as evidence of English Language, then NU London may have used an option to exempt your English language requirement for any of the following reasons:

- Migrant is from a majority English-speaking country; or
- Student is coming to study a study abroad programme; or
- Migrant holds degree from a majority English-speaking country.

There are several options on the application form for meeting the English language requirement, you only need to answer yes to one of them. Once you have selected an option you will not see any of the remaining options. Please contact visa@nulondon.ac.uk if you are unsure about this section.

Have you provided evidence of your English language ability in a previous application?

This is relevant if you had a UK non-visitor visa before, for which you had to prove you met an English language requirement at the same level as you need to meet for this application, for example, a Student Visa for a degree course or a Skilled worker visa. Please contact visa@nulondon.ac.uk if you are not sure about this.

Spoken language preference

You must answer 'English' to this question.

People financially dependent on you

You must select the answer that applies to you.

Give details about your parent(s). For this question, you must provide the required information about your parent(s) and or legal guardian(s).

Family who live in the UK

Please read the description bullet points carefully and click the answer most applicable.

Travelling as part of an organised group

Please select the option that applies to you.

Travelling with another person

Although a separate application must be made for each dependant(s) coming to the UK with you, you are also required to give information on your own application about any dependant(s) who are financially relying on you and whether they will accompany you to the UK or not.

For the majority of the applicants, the answer will be 'No' unless you have disclosed during the CAS process that you are bringing a dependent.

Where will you stay in the UK?

Include details of where you are hoping to stay if not yet confirmed.

UK travel history

Have you been in the UK in the past 10 years?

Please select the answer that is most applicable to you. If yes then, please provide information on how many visits you have undertaken.

UK visas

Have you been issued with a UK visa in the past 10 years?

Please choose the answer most applicable to you.

Travel to Australia, Canada, New Zealand, the USA, Switzerland or the European Economic Area.

You are asked to record any visits to Australia, Canada, New Zealand, USA, Switzerland and the European Economic Area in the past 10 years. Follow the instructions and give the information as accurately as you can.

World travel history

Have you been to any other countries in the past 10 years?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area. Please answer this question as honestly as you can, please note you may be required to provide dates for your previous travel(s) if you have made any.

Your planned travel information

Enter the date you plan to arrive, but this cannot be more than a maximum of one month before your course start date as given on your CAS. You will be given an initial Entry Clearance Visa valid for 90 days to enter the UK. This visa's start date will be either 7 days before your intended travel date, or one month before your course start date, whichever is later. You can use the visa to come to the UK between its start date and end date. If it expires before you travel you will need to apply to replace it.

We advise that you do not make any travel arrangements before you receive your visa.

Immigration history

For this question, you must disclose if any of the following applies to you, for the UK or any other country.

Have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

Breach of UK immigration law

For this question, you must honestly disclose if you have or have not breached UK immigration law previously. You must give the required information about any immigration problems in the UK and other countries. Contact visa@nulondon.ac.uk if you are worried about this section.

Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?

Please disclose if you have received any criminal penalties listed in the answers below.

War crimes

Please answer if applicable. If you have any queries or concerns, please contact the Visa Compliance Team immediately.

Terrorist activities, organisations and views

Please answer if applicable. If you have any queries or concerns, please contact the Visa Compliance Team immediately.

Extremist organisations and views

Please answer if applicable. If you have any queries or concerns, please contact the Visa Compliance Team immediately.

Person of good character

Please answer if applicable. If you have any queries or concerns, please contact the Visa Compliance Team immediately.

Your employment history

Please answer if applicable. If you have any queries or concerns, please contact the Visa Compliance Team immediately.

Your course start date

Please confirm your course start and end date.

Sponsor licence number and address

This section asks for the information listed on your CAS statement about your course, the title, level, etc. **If you do not have a CAS number yet, you cannot proceed with your application.** If you are reapplying after a visa refusal, you must get a new CAS.

You will require the following information for this section. The information is also provided on your CAS statement.

Sponsor Licence Number: 62XFXQV13
(Northeastern University - London).

Sponsor's address:
Devon House, 58 St. Katharine's Way

Town/City: London

Postcode: E1W 1LP

Place of study

For this question please choose 'Higher Education Provider with a track record of compliance'.

Primary site of study

For this question please choose 'yes' to confirm the site where the majority of your study will take place.

Did you apply for your course through UCAS?

Answer 'No' unless you are coming for an undergraduate degree or postgraduate degree and you are confident that you have applied through UCAS. If you are unsure, please check with the Visa Compliance Team at visa@nulondon.ac.uk

Academic technology approval scheme certificate (ATAS)

Select "No", unless you are studying a PhD programme. If you are studying a PhD programme, please contact the Visa Compliance Team at visa@nulondon.ac.uk

Official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

Only answer 'Yes' if you will receive funding for your study from the UK government, your home Government, a university (including any funding from Northeastern University) or an international company or organisation.

'Wholly sponsored' means funding for your course or at least your first year if longer than a year to cover all your fees and at least £1,483 per month for living expenses for 9 months ($£1,483 \times 9 = £13,347$).

If your funding comes from another source, for example, a private individual (who is not your parent or legal guardian) or a non-international organisation or company, you must answer 'No'.

Note: You cannot use a private individual or non-international organisation or company as evidence of funding for your visa application. They would need to transfer the money to you in advance and you would need to demonstrate it had been in your own bank account for 28 days. If you will be funding your studies using a student loan, answer 'No' here.

Course information

Name of sponsor institution

Enter 'Northeastern University - London'.

Course name

Enter the Course Title given on your CAS.

Qualification you will get

Select the appropriate 'Course Level' as shown on your CAS.

Are you going to be a student union sabbatical officer?

Select "No"

Continuing a course of study

If you are a continuing student applying for more time to complete a course, including returning to NU London after a leave of absence, enter your actual course start date as it appears in the '*Evidence Used to Obtain Offer*' section of your CAS.

Accommodation payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

Please select 'No'.

Course fees

What are your course fees for your first year?

Enter the 'Tuition Fee for the First Year Figure from your CAS statement.

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Select 'Yes' here if you have paid anything towards your fees and this is shown on your CAS. If you have made a payment that does not appear on your CAS statement, e-mail visa@nulondon.ac.uk to request an updated CAS statement.

You must ensure the information you provide matches the information written on your CAS statement.

Maintenance funds

Are any of the funds required for this application in the form of a student loan?

Select as applicable.

Are all of the maintenance funds required for this application in a bank account with your name on it?

Please select the most applicable answer to you. If you are using your parent/legal guardian's account please select 'No'.

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Please select 'yes' if applicable.

Do you have permission from your parent(s) or legal guardian(s) to use this money?

Please select 'yes' if applicable.

How can you prove they are your parent(s) or legal guardian(s)?

Please choose the answer most applicable to you from the list of documents shown below:

- Birth certificate
- Adoption certificate
- Court document

Additional information about your application

Add anything here that you think is relevant to your application, particularly where you were unable to answer one of the application questions in the field provided.

Evidence showing the required maintenance funds

You must provide evidence showing that you have the required maintenance funds to cover living costs and fees for you and any of your dependants while you are in the UK

Please provide the details of the financial documents that were approved by your Visa Compliance Officer on CAS shield, unless you have been advised otherwise.

Providing documentation which has not been approved, could lead to significant delays or a refusal.

Add more evidence of maintenance funds

Please select the answer that applies to you.

Documents

You will now have to confirm that you are providing the documents listed. **Only provide documentation approved by the Visa Compliance Team. If there are any documents listed here which were not listed on Page 1 of your CAS statement, please contact visa@nulondon.ac.uk for support.**

You may be able to submit the required documents by uploading them before your visa appointment, although this varies by country so read the instructions you are given by your local visa application centre.

Note that you will always have to submit your physical passport at some stage of your visa application.

You must follow the requirements for evidence of funding as specified in the **UK Visas and Immigration's Guidance** and get translations if necessary.

If you are showing evidence of money held in either your account or a parent/guardian's account, you must be able to show that you have held the required level of funding for **28 consecutive days** prior to application. Any documents must also be dated within **31 days of the date** you submit and pay for the application, otherwise, your application is likely to be refused.

Documentary evidence of academic qualifications

Since you are coming to NU London for degree-level study, you do not need to provide evidence of qualifications. The UK Visas and Immigration allows NU London as a Higher Education Provider (HEP) with a track record to assess your academic ability and your CAS will state what the assessment was based on. You must have completed any qualifications listed as the UK Visas and Immigration will not accept provisional documents.

Tuberculosis test results

You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. **Check** if you need to get tested.

Conditions

Note that If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you can work in the UK.

Declaration

You must declare that all the information is correct to the best of your knowledge. Please note that **you will not be able to edit your application after completing the declaration.**

Immigration health surcharge

The IHS is a mandatory payment as part of your application. Please note that you will need to pay your IHS charge before you complete your visa application. For information about how the IHS is calculated please see the government **website**.

Please note that you will not be able to edit your visa application after clicking through to the IHS website. You will be asked to re-enter your course start and end date again on the IHS website and answer some other questions. Use the course start date and the expected end date from your CAS statement.

Application payment

After you have paid you will be prompted to arrange an appointment to provide your biometrics (fingerprint and face scan) which must be done before your application can be processed.

Biometric appointment

You will be prompted to book an appointment to give biometric information at a Visa Application Centre (VAC) or a VFS Global Centre. Please follow the instructions on the application and refer to the Biometrics Appointment Guide in your CAS email before you book an appointment.

Mail your application, passport and supporting documents

You may be required to mail their application and passport for processing after their biometric appointment. Please refer to the documentation you are given at your biometrics appointment for instructions on how to do this.

If you are required to send your passport for processing you must do this within 5 days of your biometrics appointment.

Visa processing time

The visa processing time starts once you have attended your appointment and provided your biometric information at a visa application centre.

You should get a decision on your visa within approximately 3 weeks after your appointment at the visa application centre, however, the processing time may vary.

We strongly recommend that you do not make any travel arrangements before you receive your visa decision.

After your visa is issued

Once your application has been processed you will be issued with a 30 or 90-day entry clearance visa, which will be a sticker (vignette) in your passport, and an explanatory email confirming your entry clearance to the UK and how to access your eVisa.

Once you have received your visa confirmation, you will be able to generate a Share Code, for which the link can be found [here](#). Please ensure that once you have generated your Share Code, you must upload this to CAS Shield under the “Travel Docs” section within the tab called “Digital Immigration Status”. Please note it is very important that you provide this Share Code as soon as your visa application has been approved, as this will allow your Visa Compliance Officer to review your eVisa for any errors before you travel to the UK.

If you are struggling to access your e-visa please contact the UKVI resolution centre [here](#).

Please upload a copy of your entry clearance visa to your CAS Shield account.

The date you can enter the UK will be the ‘valid from’ date on your entry clearance visa vignette.

Support

If you experience any difficulties during your visa application please email visa@nulondon.ac.uk for advice. Please do not send multiple emails about the same issue as this slows down our response times.

If your visa application is refused, please email us a copy of the refusal notice (all pages) so we can advise you before a new CAS number is issued.

If you think you have made a mistake on your application, please do not take any further action until you have contacted us via visa@nulondon.ac.uk and received advice on how to proceed.



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Follow us on social media to keep up to date with our latest news and find out more about student life at Northeastern University London

